



Date of meeting: Wednesday, October 25, 2023

Beginning time: 1:36pm

End time: 2:44pm

## PROCEEDINGS

A meeting of the Betsy Lehman Center Board of Directors was held on Wednesday, October 25, 2023, in person.

### Board members and designees present:

Clinton Dick (CD), representing Undersecretary of Consumer Affairs Layla R. D'Emilia

Kiame Mahaniah (KM), representing Secretary of Health and Human Services Kate Walsh

Lauren Peters (LP)

Sandra Wolitzky (SW), representing Attorney General Andrea J. Campbell

**Betsy Lehman Center staff in attendance:** Barbara Fain (BF), John McInerney (JM), Charlie Carter (CC), Janell Wilkinson (JW)

### Approval of minutes:

BF asked for a motion to approve the July 19, 2023 meeting minutes; motion made by SW, seconded by LP. Minutes were approved unanimously.

### Discussion:

- Bylaws
  - Board revisited the discussion from the July 19, 2023 meeting regarding several amendments to the Betsy Lehman Center bylaws. LP and SW suggested that administrative matters requiring appointing authority approval be delegated to the Executive Director of CHIA by amending Article 3.7, and proposed language. All Board members agreed with the proposed change to Article 3.7.
  - The Board unanimously approved the following revisions to the bylaws:
    - Striking the provision in article 2.4 requiring Board members to be consulted prior to the Center entering into contracts with a value over \$150,000
    - Approving an editorial change in article 3.4
    - Revising Article 3.7 to provide that the Board may delegate to the Executive Director of CHIA “on matters requiring appointing authority approval”
- Role of the Board and future meetings

- BF suggested that the Board continue to serve as a sounding board for the Executive Director and as a valuable source of information about work happening in other sectors of state government, where there are synergies with the Center’s work. Board members expressed support for this concept of the Board’s role.
  - BF proposed that prior to future Board meetings, the Betsy Lehman Center team create a “mini” Board book with brief updates on its key initiatives and projects. These updates would be shared with Board members 1-2 weeks in advance and would include discussion questions focused on issues most in need of Board members’ advice and counsel. It also would include an invitation to Board members to request presentations or other information from the Center. Board members expressed support for this concept.
  - LP asked if the Board should engage more with the Center’s statutory Advisory Committee to get an outside perspective on issues under discussion. BF suggested that the Massachusetts Health Care Safety and Quality Consortium now serves this advisory role, and that an annual joint meeting of the Board and Consortium be considered. SW agreed that that the Consortium’s expertise should continue to be integrated into the work of the Board.
- Annual Report
    - BF discussed the status of the Annual Report and the intention to seek input from both the Board and the Consortium once a draft is complete.
    - BF proposed an agenda item for the January meeting to discuss a specific plan to coordinate the timing of the annual Board meeting with the Annual Report production timeline and the state budget.
- Next meeting of the Board is scheduled for January 24, 2024. Its agenda will include a discussion of a specific plan for the annual meeting with the Board and the Consortium.

With no other business to discuss, a motion was made by LP, seconded by SW and unanimously approved that the meeting adjourn at 2:44pm.