



BETSY LEHMAN CENTER

for Patient Safety and Medical Error Reduction

Approved by the Board on 2/26/2018

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MINUTES OF THE BETSY LEHMAN CENTER FOR PATIENT SAFETY AND MEDICAL ERROR REDUCTION BOARD

Date of Meeting: Tuesday, August 15, 2017

Beginning Time: 11:43 am

End Time: 12:55 pm

PROCEEDINGS

A meeting of the Betsy Lehman Center (BLC) Board of Directors was held on Tuesday, August 15, 2017 at 501 Boylston Street, 5th Floor, Boston, MA.

Board members and designees present:

Alice Moore (AM), Chair, representing Secretary Marylou Sudders

Ray Campbell (RC)

John Chapman (JC)

Sandra Wolitzky (SW), representing Attorney General Maura Healey

BLC Staff in attendance: Barbara Fain (BF), M.E. Malone (MEM), Linda Naval (LN) and Adriana Lopera (AL)

Approval of Minutes

Motion by RC to approve the May 31, 2017 meeting minutes; SW seconded. Minutes were approved by unanimous vote.

Board engagement and FY2018 work plan

BF gave an overview of:

- Goals/work plan for FY18 and its relationship to the Center’s legislative mandate
- Annual report mandate
- Proposal to have members of advisory groups occasionally attend board meetings related to specific projects.
- Diagnostic Error Project

EXECUTIVE DIRECTOR
Barbara Fain

BOARD MEMBERS
Maura Healey
Attorney General

Marylou Sudders
Secretary of Health
and Human Services

John C. Chapman
Undersecretary
of Consumer Affairs
and Business
Regulation

Ray Campbell
Executive Director,
Center for Health
Information and Analysis

Discussion and feedback:

Work plan:

- **BF had not received comments on the FY18 work plan. AM suggested that board members prioritize reviewing** the work plan and sending comments to BF before next meeting.
- **AM requested that BF provide a high level summary of the FY18 work plan.** BF will share the Center's filters and guiding principles the Center uses to determine work scope.

Annual Report:

- **AM, RC and JC suggested that the Center fulfill their annual report mandate by the beginning of next fiscal year.**
 - Though the mandate specifies 2 reports, the board agreed that starting with **one report would be sufficient.**
 - The Center would eventually like to issue an annual report with benchmarking and trends around quality and safety. Hopefully this will become possible with legislative amendments allowing for interagency data sharing.
 - In the meantime, **the report can highlight the Center's work and collaborations.** The mandate also requires that the annual report include recommendations.
 - JC suggested that the recommendations are more education and advocacy focused rather than policy specific
 - SW suggested focusing on recommendations around gaps in data and further studies needed.
 - AM suggested emphasizing current/opportunities for collaborations with sister agencies

Advisory group members at board meetings:

- **AM suggested that BF send the board a list of topics** where having someone from the advisory council attend the board meeting would be appropriate.
- **JC and AM suggested that advisory council members only be present for a portion of the board meeting.**

With no other business to discuss, at 12:40 pm, RC motioned to go into Executive Session, JC seconded. Executive Session was approved by unanimous vote. Executive Session adjourned at 12:55 pm.